

Personal/One to One Supervision and Case Supervision Flowchart

Personal/One to One Supervision Process

Personal/ one to one for staff with cases holding responsibilities

Supervision to take place four weekly

Personal/ one to one supervision for staff without case holding responsibility

Supervisors to record date of supervision on BWON

Case supervision process

Case holding supervision

For professionals who hold a key worker or Lead professional role (CP/CIN/CIC/TAC)

Case allocated to a worker

First case supervision should take place with 4 weeks of allocation

Thereafter case supervision should take place as a minimum of four weeks

Supervisors are to ensure every case supervision recorded on mosaic at least once within each 8 week period

None case holding supervisions

Professionals who are involved in a case but not as a keyworker or lead professional

Family time / FGC worker assigned to case

One to one supervision to take place between family time/FGC worker and supervisor on an 8 weekly basis

Workers will select 3 cases to discuss at each supervision. This will be recorded on mosaic as management oversight

Joint supervision to take place with allocated case worker and Family Time/ FGC worker when required or where there are any emerging case issues